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**MEETING NOTICE**

**COMMITTEE:** BSEP Planning & Oversight Committee  
**DATE:** Tuesday, September 20, 2011  
**LOCATION:** Malcolm X School Library **TIME:** 7:00  
1731 Prince Street **Gavel down:** 7:15  
**CHAIRPERSON:** Chris Martin

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**AGENDA**

- 7:15 1. Call to Order/Introductions & Site Reports  
School Governance Council Elections  
Selection of P&O Representatives  
[Discussion]
2. Establish the Quorum/ Approve Agenda  
3. Chairperson's comments (Chris Martin)  
4. BSEP Manager Comments (Nancy Hoeffler)  
5. Public Comment
- [Presentation] 8:00 6. P&O Member Orientation Series II:  
Communication Strategies and New Technology in BUSD  
Jay Nitchke and Nancy Hoeffler
- 8:45 7. Presentation of BSEP Annual Plan for 2011-2012
- [Action] 9:00 8. Approval of the Minutes: April 12 & 26, May 10 & 24, June 7,  
2011  
9. Establish date of first P&O meeting of 2011-2012 School Year  
Subcommittee Reports/Action Items  
10. Additional Items for Discussion
- 9:30 11. Adjournment

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School Governance Council  
Chairpersons' Training  
Thursday, October 27, 7:00-8:30  
Location TBD