

October 12, 2012 Meeting Minutes

Call to Order

The meeting was called to order at 4:11pm and a quorum was established.

Public Comment

Lisa Cullen, Instructional Technician at Malcolm X, expressed concern that upon her layoff of the School Service Assistant position, she was supposed to be placed in the Aesop sub system but was not. Paula Phillips, president of BCE read a letter from Lisa Cullen, Instructional Assistant, Great Lakes Education regarding

Approval & Adoption of Agenda

Chairperson Lee motioned to approve the agenda.

Approved: 3-0

Consent Items

Chairperson Lee motioned to ratify the following eligibility lists:

- a) ~~4-21-10-7-11~~
- b) Instructional Assistant
- c) School Campus Monitor
- d) Senior Food Service Assistant
- e) Instructional Assistant, Early Childhood Education

Approved: 3-0

application documents are a requirement for applying. Secretary Perez stated that he would like to use the

language in the posting to state that submitting a resume, cover letter and any other supplemental application requirements is encouraged rather than required.

President Phillips requested that we list in the posting what specific types of examinations will be administered. Secretary Perez stated that when the posting is published, he is not aware of what specific exams will be administered. During the time the position is open, Secretary Perez is working with the subject matter expert on the examination approach.

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