Meeting Agenda

June 6, 2013 5:30pm

_	The meeting was called to order at 5:40pm.
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	Chairporten Acapai Vice Chairporten Carter and Commissioner Lee were present and a guarum was
	established.
3.	Public Comments (15 minute limit)
	No public comments were made.
4.	Approval & Adoption of Agenda
	Approved: 3-0
5 _	

made her decision to accept the position based on the information that was provided to her and which she agreed to,

Interpreter for the Deaf Senior Personnel Assistant Food Service Assistant Instructional Technician Workers' Comp Specialist Food Service Satellite Operator

New hires processed in the month of May:

Derrick Green – Custodian I

Marilyn Nebolsky – Instructional Assistant, Special Education, Attendant
Susan Carpendale – Instructional Assistant
Claudia Ndah – Food Service Satellite Operator

10. Reports

a) Union

BCCE President Paula Phillips commented that the union is still in negotiations with the district. President Phillips also commented on the anticipated layoffs regarding the CNN program, including many cooking and gardening employees who will be impacted.

President Phillips requested that all union members receive notification that they are to be granted time, during work hours, to complete the feedback forms related to the results from the Classification study. Secretary Perez responded that an email was sent to all administrators that 90 minutes are to be provided to any member to complete the feedback form. In response to questions from President Phillips, Secretary Perez stated that a newsletter regarding the status of the Classification study will be sent to all members.

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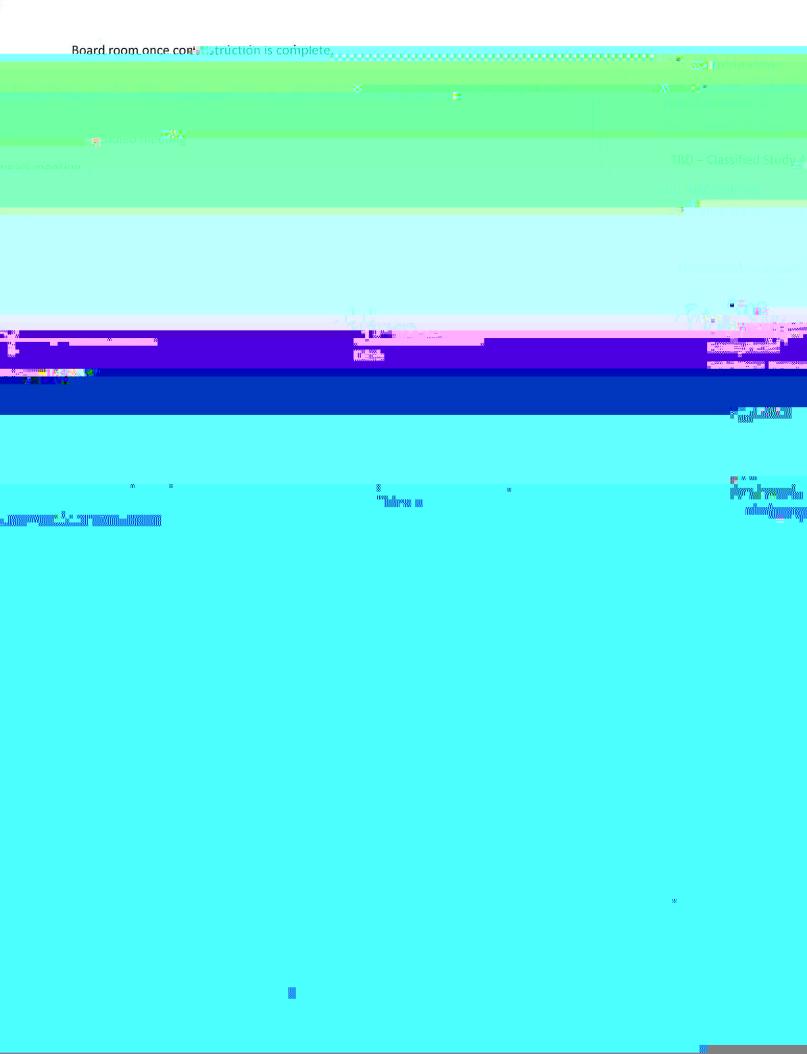
Vice-Chairperson Carter requested to include as a discussion item, placing BCCE employees into provisional and limited term positions on the next agenda. Commissioner Lee voiced his approval for the new Personnel Coordinator.

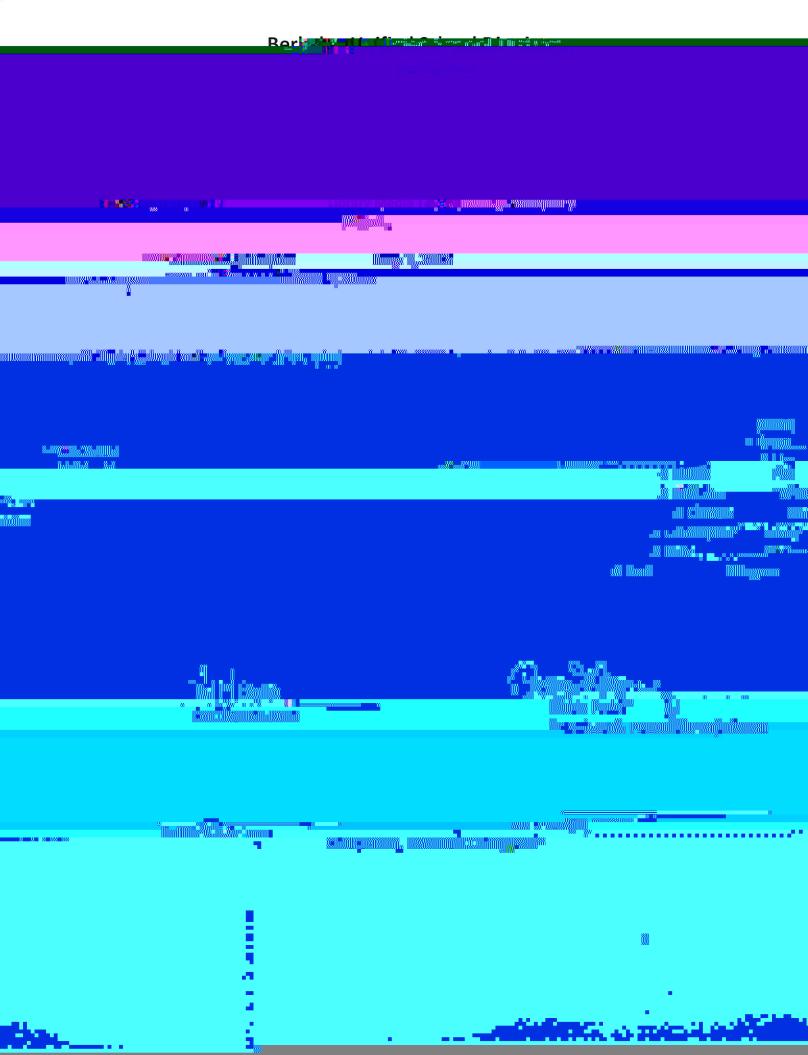
c) Personnel Director

i. Classification and Compensation Study

Secretary Perez commented that most of 10-, and 11-month classifications, have been sent to the employees

Secretary Perez stated that there were still 7 classifications that the consultant needed to provide and that they would be received and mailed out by Monday, July 1, 2013 at the latest. Secretary Perez stated the employees have until June 21st, 2013 to return any feedback regarding their proposed classification. Secretary Perez stated that he hopes the classification study will be completed by August with a final report to be presented in October. Secretary Perez stated the Personnel Commission will need to schedule time in July and August for appeal hearings.







Examinations Administered in the Month of June:

Classification-

Transportation Dispatcher
Food Service Assistant
Vehicle & Equipment Mechanic
Library Media Technician, Elementary
Maintenance Engineer, HVAC
Instructional Specialist, Art
Workers Compensation Specialist

New Hires/New Assignments Processed in the Month of June:

<u>Name-</u> <u>Classification-</u>

Richard Andrea Accounting Technician

Tonja Warren Food Service Satellite Operator

Erendida Sanchez Transportation Dispatcher