

Personnel Commission Meeting Minutes

February 13, 2014 4:30PM

1. Call to Order

The meeting was called to order at 4:33pm.

2. Roll Call & Establishment of Quorum

Chairperson Aoyagi and Vice-Chairperson Carter were present and a quorum was established. Commissioner Lee was absent.

3. Public Comments (15 minute limit)

Rodney Lewis, Vice-President BCCE, requested that item 7a be moved to after the approval and adoption of the agenda.

4. Approval & Adoption of Agenda

Chairperson Carter requested to move Item 7 – Conference Items before Item 5 – Approval of Minutes. Approved, 2 -0

5. Conference Items

- a) Request to extend eligibility on Food Seize Satellite Operator eligibility. Secretary Perez stated that the examination process for Food Seize Satellite Operator has changed significantly since the previous list was established. The Commission agreed to extend the eligibility list for Food Seize Satellite Operator until a new eligibility list is established using the new examination process. Once the new eligibility list has been established, the prior list will be terminated per Meit Rule 50.100.3d. Approved, 2 -0
- b) Request to approve IT (Bilingual Spanish) at LeConte Elementary. Michelle Miguez Interim After School Program Supervisor presented information on the need for a Bilingual Spanish IT at LeConte Elementary school. In response to a question from Vice-Chairperson Aoyagi regarding the number of bilingual staff at LeConte, Ms. Miguez stated that there are currently no bilingual Instructional Technicians at LeConte. Approved, 2 -0

6. Approval of Minutes

a) Approve Meeting Minutes for the following dates:

- i. December 5, 2013
- ii. January 9, 2014

Vice-Chairperson Aoyagi commented that on the January 9, 2014 minutes the following should be changed: Page 8, Commissioner Reports; should reflect " Vice-Chairperson Aoyagi noted that a new state law requires public committees and commissions to record the votes of individual members. "

Page 8, Next Meeting; add a comment that the meeting scheduled for January 16, 2014 was cancelled.

Approved, 2 -0

7. Consent Items

Ratification of Eligibility Lists

- a) Food Service Assistant
- b) Instructional Assistant, Special Education Attendant
- c) Maintenance Technician
- d) Manager General Services
- e) Program Coordinator

Approved, 2 -0

8. Information Items

