



targeted support and guidance to school staff and families in order to build meaningful partnerships that foster success for all students. The OFEE is working toward supporting a district and school climate and culture in which family engagement skills are part of the daily practice of every administrator, teacher and staff member.

Accomplishments for 2015-16 include:

ELAC groups at all school sites except for one elementary site.  
Parent/guardian representatives from all schools participated in the Black Parent Affinity Group, with a total of 15 meetings, and a retreat conducted with over 50 parents/guardians in attendance.  
Parent seminars on racism and micro-aggressions, parenting, advocacy, and special education.  
Attendance celebrations and intensive attendance case management of chronically absent students.  
Collaboration with the District TSA for ELD in hosting the Reclassification Ceremony for English Learners.  
Collaboration with DigiTech to sponsor two Technology Workshops on Cyber-safety and family use of technology to support student education.  
Collaboration with Library Services for Author visit with Kwame Alexander, an African-American author who engages children in literacy through sports.  
Production of the Chavez-Huerta Commemoration Contest and Ceremony for district-wide poetry, art and essay writing.  
More than three thousand contacts with families to provide support and services.

### **SMART GOALS for 2016-17**

1. Form a Family Engagement Advisory Committee made up of stakeholders, including parents/guardians, community partners and district leaders and staff.
2. Train at least five parents and staff at every school in a program such as the "Parenting Partners Program" in order to build capacity for family engagement.
3. Engage at least two parents from each school in a Latino Family Affinity Group, with meetings at least monthly, and one retreat, using a framework such as PIQE.

**BUDGET RECOMMENDATIONS FOR FY 2016-2017**

**Staff** **\$331,700**

Supervisor, Family Equity and Engagement	1.00 FTE
Site Coordinators, Family Engagement	2.60 FTE
Parent Liaison, Berkeley High School	.27 FTE

**Supervisor, Family Engagement and Equity** **1.00 FTE**

This position supervises, evaluates, and provides ongoing professional development to the Site Coordinators, provides professional development in educational equity to other groups, and coordinates district-wide parent education.

**Site Coordinators, Family Engagement and Equity** **2.60 FTE**

The Parent Liaison positions report to the Supervisor of Family Engagement and Equity. The Site Coordinators are co-funded by BSEP and LCAP. One OFEE Site Coordinator is Bilingual in Spanish. Five Site Coordinators support ten elementary school sites on a part-time basis, by providing the following:

tasked with providing resources and support to help families to become more engaged in their children's education. Liaisons also provide support and resources for families of students with special needs who are chronically absent, and those who need behavioral and/or academic support.

The Parent Liaison duties at Berkeley High School are similar to that of the Site Coordinator, in that they provide parent and school staff education, and support families in meetings with school administrators and staff.

**Teacher Hourly for Workshops and Meeting Facilitation      \$5,000**

Teachers will be paid hourly to train parents and site coordinators on strategies to support academics at home.

Back to school family engagement with Common Core and/or Family Literacy Nights

Quarterly district-wide Common Core Math and Family Literacy Night training and workshop series.

Three part series of technology workshops.

Strengthening staff/family relationships through Family Engagement workshops for staff and parents.

Four district author visits, representative of school community cultures.

Teacher lead workshops in math and literacy at Black Parents' Affinity Group (BPAG) and Latino Parents' Affinity Group (LPAG) meetings.

**Classified Hourly for Meeting and Family Event Support      \$3,500**

Funds support evening and weekend meetings with childcare, custodial and translation support for district and site-based family events.

**Contracted Services      \$20,000**

Experts in specialized subject areas of cultural competency, family engagement and parent leadership will provide training to Office of Family Engagement and Equity Site Coordinators, Parent Liaisons, Parents/Guardians, and district staff. These funds will also provide guest speakers at school sites and/or district trainings.

**Materials and Supplies      \$4,000**

This budget will provide the OFEE with materials and supplies to support the program.

**Staff Development and Mileage** **\$6,000**

Funds will be allocated for staff to attend state and local workshops for professional development.

**Cell Phone Service** **\$3,000**

Funding will provide cell phone service for the site coordinators to facilitate communication.

**BUDGET SUMMARY**

The budget for 2016-17 draws substantially upon the fund balance, leaving enough to support this model into the first year of the new measure, along the co-funding through LCAP Supplemental funds. The current model will be reviewed and revised by Educational Services and Student Services to create an effective and sustainable model for future years.

**Parent Outreach Budget FY 2016/17**

<b>Revenue</b>	306,170
<b>Expenses</b>	
Staffing	331,700
Certificated Hourly	5,000
Classified Hourly	3,500
Services and Operating Expenses	20,000
Equipment and Supplies	4,000
Cell Phone Service	3,000
Staff Development and Mileage	6,000