

Berkeley Unified School District
2020 Bonar Street, The Tech Lab, Room 126
Berkeley, CA 94702

Reynaldo Ortiz, Chairperson

Personnel Commission
Timothy Carter, Vice-Chairperson
Randy Perez, Secretary

Heidi Goldstein, Commissioner

Special Meeting Agenda

June 13, 2016 – 4:30 p.m.

1. Call to Order

Chairperson Ortiz

2. Roll Call & Establishment of Quorum

3. Public Comment (15-minute limit)

Public

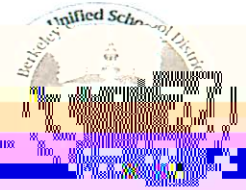
This is an opportunity for the public to comment on Personnel Commission business not on the agenda

Personnel Commission

TO: Personnel Commission
FROM: Randy Perez, Director, Classified Personnel
DATE: June 13, 2016
SUBJECT: Approval of Classification and Compensation Study for Classifications in the Berkeley

Council of Classified Employees (CCE) Unit

Personnel Commission of the



Personnel Commission of the Berkeley Unified School District

Personnel Commission Meeting - Monday, August 14, 2017, 4:00pm - 5:30pm

Agenda Item 1.0 - Approval of the Minutes of the Personnel Commission Meeting held on July 27, 2017

Agenda Item 2.0 - Approval of the Minutes of the Personnel Commission Meeting held on July 10, 2017

Agenda Item 3.0 - Approval of the Minutes of the Personnel Commission Meeting held on July 3, 2017

The deadline for submitting a request for items to be included in a Personnel Commission Meeting is 4:00pm on Monday, August 14, 2017.

Request for items to be included in a Personnel Commission Meeting should be submitted to the Secretary of the Personnel Commission or by downloading the form from the Berkeley Unified School District website under the Personnel Commission section.

For more information, please contact the Secretary of the Personnel Commission at (415) 862-2000 or by email at personnel@berkeleyunified.org.

The Personnel Commission is a body of representatives of the Berkeley Unified School District who are responsible for the hiring, evaluation, discipline, and other personnel actions of the District's employees.

The Personnel Commission is composed of representatives from the District's various departments, including the Office of Human Resources, the Office of the Superintendent, and the various school sites.

The Personnel Commission meets on a regular basis to discuss and approve personnel actions. The next meeting will be held on Monday, August 14, 2017, at 4:00pm.

If you have any questions or need more information, please contact the Secretary of the Personnel Commission at (415) 862-2000 or by email at personnel@berkeleyunified.org.

We look forward to your participation in the Personnel Commission's work.

Thank you for your interest in the Berkeley Unified School District.

Secretary of the Personnel Commission

Personnel Commission of the Berkeley Unified School District

4000 Shattuck Avenue, Berkeley, CA 94704

Phone: (415) 862-2000

Fax: (415) 862-2001

Website: www.berkeleyunified.org

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CERTIFIED AND ELECTRONIC MAIL

March 30, 2016

**TO: Randy Perez, Classified Personal Director
2020 Bonar Street
Berkeley, CA 94704**

FROM: Marie Ferguson

RE: Interactive Process Status

This letter is to inquire into my return from ADA and the interactive process. I was released back to work 02/25/16 with modifications due to several work related injuries. On 2/18, 02/19 and recently on 3/24/16 by fax, I provided the required ADA reasonable accommodation forms and medical notes completed by my worker's comp physician. I received a response from you on Friday, 3/25/16 at 3:53pm stating that you were in receipt of the medical note and that you would be in contact with me on Monday, 3/28/16. As of today, Wed. 03/30/16 I have not received a response from you. However, to my dismay, I discovered my position was posted on 03/29/16.

in an Interactive Process. I informed you that I was waiting for my physician to complete the forms and once I received the forms I would provide the information to you which I did on 3/25/16. My only