

BERKELEY UNIFIED SCHOOL DISTRICT
REQUEST FOR QUALIFICATIONS (RFQ)
GEOTECHNICAL SERVICES

NOTICE IS HEREBY GIVEN that the Berkeley Unified School District ("District") is requesting qualified persons, firms, partnerships, associations, or professional organizations to provide Geotechnical and geohazard services for upcoming District facility improvement projects.

The purpose of this Request for Qualification ("RFQ"), is to obtain information that will allow the Berkeley Unified School District ("District") to pre-qualify a limited number of Consulting Firms ("Consultant") to provide Geotechnical Engineering Consulting services

RFQ RESPONSE SCHEDULE SUMMARY:

The District reserves the right to change the dates on the schedule without prior notice.

I. BACKGROUND AND OVERVIEW

The Berkeley Unified High School District ("District") is a public school district located in the City of Berkeley

prequalified Respondents for consideration after distribution of this RFQ if it is found to be in the best interest of the District. The award of the contract pursuant to this RFQ, if at all, is at the sole discretion of the District.

The District makes no representation that participation in the RFQ process will lead to an award of contract or any consideration whatsoever. The District shall in no event be responsible for the cost of preparing any SOQ in response to this RFQ.

SOQs and any other supporting materials submitted to the District in response to this RFQ will not be returned and will become the property of the District unless portions of the materials are designated as proprietary at the time of submittal, and are specifically requested to be returned. Vague designations and/or blanket statements regarding entire pages or documents are insufficient and will not bind the District to protect the designated matter from disclosure. Pursuant to *Michaelis, Montanari, & Johnson v. Superior Court* (2006) 38 Cal.4th 1065, SOQs shall be held confidential by the District and shall not be subject to disclosure under the California Public Records Act until after either: (1) the District and the successful Respondent have completed negotiations and entered into an Agreement, or (2) the District has rejected all Proposals. Furthermore, the District will have no liability to the Respondent or other party as a result of any public disclosure of any SOQ.

B. FULL OPPORTUNITY

The District hereby affirmatively ensures that Disadvantaged Business Enterprises ("DBE"), Small Local Business Enterprises ("SLBE"), Small Emerging Local Business Enterprises ("SELBE"), Disabled Veterans Business Enterprises ("DVBE"), and minority and women business enterprises shall be afforded full opportunity to submit SOQs in response to this RFQ. No respondent shall be excluded from participating in, be denied the benefits of, or otherwise be subjected to discrimination on the basis of race, color, gender, sexual orientation, political affiliation, age

II. SCOPE OF REQUIRED SERVICES

Firm(s) shall provide Service with all building department and CDE requirements to the District for various facilities improvement projects on an as-needed basis.

The scope of such services could include but are not limited to:

The anticipated services may include, but are not limited to environmental investigation, soils sampling and testing, preparation of various reports, and inclusion of all applicable CDE and DSA guidelines. In addition, each prequalified Consultant is expected to be qualified to perform and/or have experience in the following:

- A. Supervision of all work by a registered geotechnical engineer and/or a registered engineering geologist.
- B. Familiarity and experience with relevant Code and CDE requirements pertaining to the assessment and remediation of geological, soils, and seismic conditions that are relevant to school sites in California.
- C. Familiarity and experience with DSA Testing and Inspection Requirements and the use of approved DSA Material Testing Laboratories. ~~Must be eoccedal~~
- D. Inspection and preparation of surfaces to receive compacted fill in accordance with all building department and CDE requirements.
- E. ~~Supervision and certification of the placement and compaction of fill, including~~ ~~all required tests and reports.~~ ~~if reports~~
- F. Soils testing for corrosivity, acidity, compression, percolation, boron, and red fire ants.
- G. Geological, seismic, and geotechnical testing and experience and expertise ~~res~~ ~~pecting all of the foregoing and preparation of reports respecting all of the foregoing and preparation of reports respecting all of the foregoing.~~ ~~%~~
- H. ~~ts~~ Each firm that provides drilling, boring, or other services requiring excavation ~~Comp~~ ~~will submit~~ a project specific safety plan with each agreement. This should include both measures to protect workers and the public as well as the school students and staff. The plan shall include analysis of any

B. FORMAT REQUIREMENTS

Firms submitting SOQs in response to this RFQ must follow the format below. Material must be in 8-1/2 x 11 inch format, with a font no less than 11 point, and shall not exceed ten (10) pages, not including the cover letter, table of contents, divider tabs, resumes, samples of work, and fee schedules. Each SOQ shall include a Front Cover stating the following: "Statement of Qualifications for [FIRM NAME] for Geotechnical Services in Response to Berkeley Unified High School District."

Submittals are to be submitted in sealed packages with the name of the responding firm clearly marked on the outside of each package.

Each SOQ shall include a table of contents and divider tabs labeled with the boldface headers below (e.g. the first tab would be entitled "**Cover Letter**", the second tab entitled "**Business Information**", etc.).

Provide fiwdd t

Identify team. [if applicable]

Include a brief description of why your firm is well suited for, and can meet, the District's needs.

Clearly identify the individual(s) who are authorized to speak for the firm during the evaluation process.

Summarize qualifications most relevant to this Project.

Must include the following statement:

Respondent shall certify that no official or employee of the District, nor any business entity in which an official of the District has an interest, has been employed or retained to solicit or assist in the procuring of the resulting contract(s), nor that any such person will be employed in the performance of any/all contract(s) without immediate divulgence of this fact to the District.

2. TAB 2 - BUSINESS INFORMATION

Respondent must provide the following information for

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the sole discretion to determine issues of compliance and to determine whether a program management respondent is responsiv